

JULY 8, 2018

COST CONSTRUCTION MANAGER- BOSTON, MA

Essential Functions and Primary Duties

- Support Director in managing construction audit engagements, including attending client meetings and preparing audit reports and client deliverables
- Supervise construction audit staff in analyzing construction project costs
- Analyze and review construction contracts, project budgets, and project cost
- Communicate and respond to client requests

Preferred Qualifications

- 5-10 years in construction accounting or construction auditing
- Highly organized with strong attention to detail
- Ability to work on multiple projects at the same time
- Knowledge of the Construction industry
- Ability to communicate effectively with management and clients
- Strong proficiency in Microsoft Office software, especially Microsoft Excel
- Minimum of 3 years performing construction audits
- 5 - 10 years previous experience working in an analytical environment (accounting, consulting, etc.).
- Certified Construction Audit certification preferred
- Bachelor's Degree in Accounting, Business, Mathematics, Economics, or Construction Management preferred

Minimum Qualifications

- Bachelor's degree required; Master's degree preferred in Accounting, Taxation or related field
- 6 years of experience in public accounting or related field
- 3 years supervisory experience
- Must have active CPA or equivalent certification
- Ability to manage all aspects of client engagements
- Demonstrated ability to communicate verbally and in writing throughout all levels of organization, both internally and externally
- Must be able to travel based on client and business needs
- Proficient use of applicable technology

Please contact Kelly Fisher (832)755-9348 and send resume to kfisher@elararesources.com